



Administrator

Rif St. Marie Hospitality B.V. Curaçao manages Coral Estate Luxury Resort in the most beautiful location of Curacao, Coral Estate. Home to some of the islands' best attractions, such as Restaurant Karakter, Koraal Rooftop terrace, Spa & Wellness Centre & The Experience, Coral Divers, and several shops.

Are you that service-minded, go-above-and-beyond type of person? Then we are looking for you!

As a full-time administrator, you will provide administrative support to ensure the efficient operation of the office.

Qualifications:

- Experience in the same or similar role;
- Knowledge of Twinfield software is a plus;
- Ability to handle multiple tasks at once;
- Detail-oriented;
- Flexible and open mindset;
- Accountable and resilient;
- Ability to work under pressure;
- Fluent in Dutch and English;
- Knowledge in accounting

How to apply?

Are you as excited as we are? Hopefully, we can meet very soon! Please send your motivation letter and resume to:

finance@coralestateluxuryresort.com



**CORAL
ESTATE**
LUXURY RESORT