



People · Professionalism · Partnership

CUSTOMS CLEARANCE AGENT

FULL-TIME | CURAÇÃO

LOOKING FOR A NEW CHALLENGE?

If you are looking for a challenge in a rapid environment in the aviation services industry and are motivated to work in a multicultural company and a position that allows you to put your ideas into practice, this will be an excellent opportunity for you.

Apply by emailing:

Janelle Mitchell
erlisianny.adelina@swissport.com

MAIN RESPONSIBILITIES

- Checks documents for shipments to be cleared for completeness.
- Takes care of the customs clearance and preparation in the automated system of the applicable customs documents, whereby goods are guaranteed against any import duties and various other taxes can be carried under customs supervision.
- If requested, explain the declaration, and defend the position taken to customs.
- Resolves customs technical problems or matters.
- Keep in touch with the importer/customer regarding the progress of customs clearance and any content and value of shipments.
- Advises on the proper application of customs legislation and the tariff system of importers feed duties and excise duties on fellow colleagues and on customers. Signals possible tax risks and tries to prevent this.
- Checks the progress of documents at the customs invoice control and keeps close contact with customs officials about any delays.
- Maintains regular contact with consolidators and other customers regarding incoming freight.
- Monitors and controls in consultation, the incoming freight process with regard to Routing, Delivery service, Administration and Customer Service and provides a streamlined service to the customer.
- Enter the import duties and O.B. to be paid in the computer system after receipt of the document from customs.
- Splits the incoming documents for the administration department and the sea freight department. Ensures that all documents are entered into the computer system.
- Ensures that the lighter manifest is drawn up and that it is submitted to the shipping company cancellation.

YOUR PROFIL

- Freight knowledge: in the field of ABC
- Has completed a declarant course.
- Affinity with computer system
- Have excellent verbal and written communication skills.
- Customer friendly
- Commercial and Service-oriented attitude
- Knowledge of air and sea freight