

# JOB VACANCY HR COORDINATOR

## We ask for:

- > At least 2 years experience in similar position
- > Excellent verbal and written communication skills
- > Knowledge of the current Labor Law
- > Strong attention to detail, follow-through mentality
- > Excellent organization skills
- > Able to handle multiple tasks simultaneously
- > Experience with Word and Excel and payroll software
- > Team player
- > Ability to handle confidentiality and sensitive information
- > Fluent in English, Papiamento, Dutch and Spanish
- > Local resident or valid work permit

## We offer:

- > Good salary and secondary benefits
- > Professional work environment

OPPORTUNITY  
EXPERIENCE  
TEAM WORK  
CHALLENGE

## To apply:

Send your CV to [kevin@arubawineanddine.com](mailto:kevin@arubawineanddine.com) or apply in person at our office at Saliña Cerca 2a, Noord.

Opening hours: Mon - Fri 8am - 4pm



ARUBA  
WINE & DINE  
HOSPITALITY GROUP